ACADEMIC INTEGRITY AT SABANCI UNIVERSITY

Investigation procedures for academic integrity violations:

Violations of academic integrity include cheating in classroom examinations, plagiarism in take-home examinations, homework assignments, essays, thesis and artistic work, fabrication and misrepresentation of facts and data, as well as assistance to others in commission of these acts, spontaneous or premeditated. These violations undermine values of fairness, honesty and trust in the academic environment and distort the process by which knowledge is shared and evaluated. The academic integrity investigation procedure is a fundamental component of our commitment to maintain a productive climate of learning and a vibrant academic life.

A student whose work or behavior is considered to have contravened the principles of academic integrity faces academic consequences. These are determined by the course instructor or the thesis supervisor in accordance with our academic norms. The academic integrity policy for each course is appended to the syllabus and announced to the students at the beginning of the course.

The disciplinary procedure outlined below is independent from the academic consequences of the violation.

1. The students, teaching assistants and proctors in a learning module or course must communicate any information and observation about academic integrity violations to the main instructor.
2. The main instructor personally reports all incidences with preponderance of evidence for violations of academic integrity, without exceptions, to the Dean or the Director’s office. The report consists of a written statement of facts and evidence. The case is recorded. Please use the attached form.
3. If necessary, the Dean/Director interviews the parties involved and decides on whether to initiate further disciplinary investigation.
4. Further disciplinary investigation is carried out according to the regular procedures of the university.

The duty to report violations, highlighted in the above procedure, is inseparable from our responsibility to take action against wrongdoing, even in situations involving peer pressure, fear or compassion. The requirement that all cases be reported to the Dean/Director’s office ensures fairness through a uniform application of rules across all cases. It also strongly signals our community’s determination to defend the academic values of honesty and mutual trust.

The situation regarding academic integrity is reviewed once a year in a meeting of the Deans’ Board. A record of the year’s Academic Integrity applications, including selected cases and statistics is issued by the Board after this meeting and publicized prominently over the internal web site. The report protects the privacy and anonymity of the persons involved.