Position: Regulatory Affairs Associate Manager

BDF
NIVEA Beiersdorf Turkey

General Requirements:

- Bachelor’s degree in Chemical Engineering, Chemistry or Pharmacy,
- Fluency in English, German knowledge is an asset,
- Analytical thinking, result oriented, flexible and strong ability on problem solving,
- Proficiency in MS Office Applications,
- Awareness of cultural diversity,
- Availability to travel,
- Military service should be completed for male candidates,

Job Description:

- Evaluation, preparation, submission and follow-up of notification and PIF dossiers for launch / relaunch processes and also maintenance of all existing product range,
- E-Submission and follow-up of technical / labeling variation and renewal applications,
- Artwork coordination for the entire product range,
- Supporting local sourcing activities,
- Follow-up of developments and changes in the local & global regulatory policy rules,
- Developing regulatory affairs strategies in line with the law,
- Starting all regulatory business relations and enhancing them by developing SOPs,
- Supporting post-market activities including product notification renewals,
- Updating the Global and other regional units on Regulatory Affairs activities, regulatory guidelines, protocols and quality management topics,
- Oversee all relevant third parties, vendors, and other relationships
- Implementing and adapt all global and corporate Quality Management Systems, Rules, and SOPs locally,
- Working in line with quality management procedures,
- Keeping company’s regulatory databases updated,
- Working closely with relevant departments

Human Resources

Recruitment Process